

U.S. Department of Justice

Washington, DC 20530

Supplemental Statement**Pursuant to the Foreign Agents Registration Act of 1938, as amended**For Six Month Period Ending 02/28/2013

(Insert date)

I - REGISTRANT

1. (a) Name of Registrant

(b) Registration No.

Polish National Tourist Office

4762

(c) Business Address(es) of Registrant

5 Marine View Plaza, Suite 303B
Hoboken, NJ 07030

2. Has there been a change in the information previously furnished in connection with the following?

(a) If an individual:

(1) Residence address(es) Yes ☐ No ☐(2) Citizenship Yes ☐ No ☐(3) Occupation Yes ☐ No ☐

(b) If an organization:

(1) Name Yes ☐ No ☒(2) Ownership or control Yes ☐ No ☒(3) Branch offices Yes ☐ No ☒

(c) Explain fully all changes, if any, indicated in Items (a) and (b) above.

IF THE REGISTRANT IS AN INDIVIDUAL, OMIT RESPONSE TO ITEMS 3, 4, AND 5(a).3. If you have previously filed Exhibit C¹, state whether any changes therein have occurred during this 6 month reporting period.Yes ☐ No ☒If yes, have you filed an amendment to the Exhibit C? Yes ☐ No ☐

If no, please attach the required amendment.

¹ The Exhibit C, for which no printed form is provided, consists of a true copy of the charter, articles of incorporation, association, and by laws of a registrant that is an organization. (A waiver of the requirement to file an Exhibit C may be obtained for good cause upon written application to the Assistant Attorney General, National Security Division, U.S. Department of Justice, Washington, DC 20530.)

4. (a) Have any persons ceased acting as partners, officers, directors or similar officials of the registrant during this 6 month reporting period?

Yes ☐ No ☒

If yes, furnish the following information:

Name	Position	Date Connection Ended
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(b) Have any persons become partners, officers, directors or similar officials during this 6 month reporting period?

Yes ☐ No ☒

If yes, furnish the following information:

Name	Residence Address	Citizenship	Position	Date Assumed
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5. (a) Has any person named in Item 4(b) rendered services directly in furtherance of the interests of any foreign principal?

Yes ☐ No ☒

If yes, identify each such person and describe the service rendered.

(b) During this six month reporting period, has the registrant hired as employees or in any other capacity, any persons who rendered or will render services to the registrant directly in furtherance of the interests of any foreign principal(s) in other than a clerical or secretarial, or in a related or similar capacity? Yes ☐ No ☒

Name	Residence Address	Citizenship	Position	Date Assumed
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(c) Have any employees or individuals, who have filed a short form registration statement, terminated their employment or connection with the registrant during this 6 month reporting period? Yes ☒ No ☐

If yes, furnish the following information:

Name	Position or Connection	Date Terminated
Andrzej Pawluszek	Deputy Director	12/31/2012
Jakub Wolosz	Marketing Manager	12/31/2012

(d) Have any employees or individuals, who have filed a short form registration statement, terminated their connection with any foreign principal during this 6 month reporting period? Yes ☐ No ☒

If yes, furnish the following information:

Name	Position or Connection	Foreign Principal	Date Terminated
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6. Have short form registration statements been filed by all of the persons named in Items 5(a) and 5(b) of the supplemental statement?

Yes ☐ No ☒

If no, list names of persons who have not filed the required statement.

II - FOREIGN PRINCIPAL

7. Has your connection with any foreign principal ended during this 6 month reporting period? Yes ☐ No ☒
If yes, furnish the following information:

Foreign Principal

Date of Termination

8. Have you acquired any new foreign principal(s)² during this 6 month reporting period? Yes ☐ No ☒
If yes, furnish the following information:

Name and Address of Foreign Principal(s)

Date Acquired

9. In addition to those named in Items 7 and 8, if any, list foreign principal(s)² whom you continued to represent during the 6 month reporting period.

Polish Tourist Organization

10. (a) Have you filed exhibits for the newly acquired foreign principal(s), if any, listed in Item 8?

Exhibit A³ Yes ☐ No ☐Exhibit B⁴ Yes ☐ No ☐

If no, please attach the required exhibit.

- (b) Have there been any changes in the Exhibits A and B previously filed for any foreign principal whom you represented during this six month period? Yes ☐ No ☐

If yes, have you filed an amendment to these exhibits? Yes ☐ No ☐

If no, please attach the required amendment.

² The term "foreign principal" includes, in addition to those defined in section 1(b) of the Act, an individual organization any of whose activities are directly or indirectly supervised, directed, controlled, financed, or subsidized in whole or in major part by a foreign government, foreign political party, foreign organization or foreign individual. (See Rule 100(a) (9)). A registrant who represents more than one foreign principal is required to list in the statements he files under the Act only those principals for whom he is not entitled to claim exemption under Section 3 of the Act. (See Rule 208.)

³ The Exhibit A, which is filed on Form NSD-3 (Formerly CRM-157) sets forth the information required to be disclosed concerning each foreign principal.

⁴ The Exhibit B, which is filed on Form NSD-4 (Formerly CRM-155) sets forth the information concerning the agreement or understanding between the registrant and the foreign principal.

III - ACTIVITIES

11. During this 6 month reporting period, have you engaged in any activities for or rendered any services to any foreign principal named in Items 7, 8, or 9 of this statement? Yes ☒ No ☐

If yes, identify each foreign principal and describe in full detail your activities and services:

Polish Tourist Organization. This office promotes and advertises Poland as a tourist destination on US market. In this regard, we have participated in travel trade shows, seminars, conventions and conferences as described in the attached schedule.

12. During this 6 month reporting period, have you on behalf of any foreign principal engaged in political activity⁵ as defined below? Yes ☐ No ☒

If yes, identify each such foreign principal and describe in full detail all such political activity, indicating, among other things, the relations, interests and policies sought to be influenced and the means employed to achieve this purpose. If the registrant arranged, sponsored or delivered speeches, lectures or radio and TV broadcasts, give details as to dates, places of delivery, names of speakers and subject matter.

13. In addition to the above described activities, if any, have you engaged in activity on your own behalf which benefits your foreign principal(s)? Yes ☐ No ☒

If yes, describe fully.

⁵ The term "political activity" means any activity that the person engaging in believes will, or that the person intends to, in any way influence any agency or official of the Government of the United States or any section of the public within the United States with reference to formulating, adopting or changing the domestic or foreign policies of the United States or with reference to political or public interests, policies, or relations of a government of a foreign country or a foreign political party.

IV - FINANCIAL INFORMATION**14. (a) RECEIPTS-MONIES**

During this 6 month reporting period, have you received from any foreign principal named in Items 7, 8, or 9 of this statement, or from any other source, for or in the interests of any such foreign principal, any contributions, income or money either as compensation or otherwise? Yes ☒ No ☐

If no, explain why.

See attached schedule.

If yes, set forth below in the required detail and separately for each foreign principal an account of such monies.⁶

Date	From Whom	Purpose	Amount
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Total

(b) RECEIPTS - FUNDRAISING CAMPAIGN

During this 6 month reporting period, have you received, as part of a fundraising campaign⁷, any money on behalf of any foreign principal named in Items 7, 8, or 9 of this statement? Yes ☐ No ☒

If yes, have you filed an Exhibit D to your registration? Yes ☐ No ☐

If yes, indicate the date the Exhibit D was filed. Date _____

(c) RECEIPTS-THINGS OF VALUE

During this 6 month reporting period, have you received any thing of value⁹ other than money from any foreign principal named in Items 7, 8, or 9 of this statement, or from any other source, for or in the interests of any such foreign principal?

Yes ☐ No ☒

If yes, furnish the following information:

Foreign Principal	Date Received	Thing of Value	Purpose
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^{6, 7} A registrant is required to file an Exhibit D if he collects or receives contributions, loans, moneys, or other things of value for a foreign principal, as part of a fundraising campaign. (See Rule 201(e)).

⁸ An Exhibit D, for which no printed form is provided, sets forth an account of money collected or received as a result of a fundraising campaign and transmitted for a foreign principal.

⁹ Things of value include but are not limited to gifts, interest free loans, expense free travel, favored stock purchases, exclusive rights, favored treatment over competitors, "kickbacks," and the like.

15. (a) DISBURSEMENTS-MONIES

During this 6 month reporting period, have you

(1) disbursed or expended monies in connection with activity on behalf of any foreign principal named in Items 7, 8, or 9 of this statement? Yes ☒ No ☐(2) transmitted monies to any such foreign principal? Yes ☐ No ☒

If no, explain in full detail why there were no disbursements made on behalf of any foreign principal.

If yes, set forth below in the required detail and separately for each foreign principal an account of such monies, including monies transmitted, if any, to each foreign principal.

Date	To Whom	Purpose	Amount
	In regards to 15 (a)(1) see attached schedule		

Total

(b) **DISBURSEMENTS-THINGS OF VALUE**

During this 6 month reporting period, have you disposed of anything of value¹⁰ other than money in furtherance of or in connection with activities on behalf of any foreign principal named in Items 7, 8, or 9 of this statement?

Yes ☐ No ☒

If yes, furnish the following information:

Date	Recipient	Foreign Principal	Thing of Value	Purpose
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(c) **DISBURSEMENTS-POLITICAL CONTRIBUTIONS**

During this 6 month reporting period, have you from your own funds and on your own behalf either directly or through any other person, made any contributions of money or other things of value¹¹ in connection with an election to any political office, or in connection with any primary election, convention, or caucus held to select candidates for political office?

Yes ☐ No ☒

If yes, furnish the following information:

Date	Amount or Thing of Value	Political Organization or Candidate	Location of Event
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^{10, 11} Things of value include but are not limited to gifts, interest free loans, expense free travel, favored stock purchases, exclusive rights, favored treatment over competitors, "kickbacks" and the like.

V - INFORMATIONAL MATERIALS

16. (a) During this 6 month reporting period, did you prepare, disseminate or cause to be disseminated any informational materials?¹²

Yes ☒ No ☐

If Yes, go to Item 17.

(b) If you answered No to Item 16(a), do you disseminate any material in connection with your registration?

Yes ☐ No ☐

If Yes, please forward the materials disseminated during the six month period to the Registration Unit for review.

17. Identify each such foreign principal.

Polish Tourist Organization

18. During this 6 month reporting period, has any foreign principal established a budget or allocated a specified sum of money to finance your activities in preparing or disseminating informational materials? Yes ☒ No ☐

If yes, identify each such foreign principal, specify amount, and indicate for what period of time.

Polish Tourist Organization \$109,117.22

19. During this 6 month reporting period, did your activities in preparing, disseminating or causing the dissemination of informational materials include the use of any of the following:

- ☐ Radio or TV broadcasts ☒ Magazine or newspaper ☐ Motion picture films ☒ Letters or telegrams
☒ Advertising campaigns ☒ Press releases ☒ Pamphlets or other publications ☐ Lectures or speeches
☐ Other (specify) _____

Electronic Communications

☒ Email

☒ Website URL(s): www.poland.travel/en-us

☒ Social media websites URL(s): www.facebook.com/gotopoland www.twitter.com/visit_poland

☐ Other (specify) _____

20. During this 6 month reporting period, did you disseminate or cause to be disseminated informational materials among any of the following groups:

- ☐ Public officials ☒ Newspapers ☒ Libraries
☐ Legislators ☒ Editors ☒ Educational institutions
☒ Government agencies ☒ Civic groups or associations ☒ Nationality groups
☒ Other (specify) any individual or any organization, on request

21. What language was used in the informational materials:

☒ English ☒ Other (specify) Polish

22. Did you file with the Registration Unit, U.S. Department of Justice a copy of each item of such informational materials disseminated or caused to be disseminated during this 6 month reporting period? Yes ☒ No ☐

23. Did you label each item of such informational materials with the statement required by Section 4(b) of the Act?

Yes ☒ No ☐

¹² The term informational materials includes any oral, visual, graphic, written, or pictorial information or matter of any kind, including that published by means of advertising, books, periodicals, newspapers, lectures, broadcasts, motion pictures, or any means or instrumentality of interstate or foreign commerce or otherwise. Informational materials disseminated by an agent of a foreign principal as part of an activity in itself exempt from registration, or an activity which by itself would not require registration, need not be filed pursuant to Section 4(b) of the Act.

VI - EXECUTION

In accordance with 28 U.S.C. § 1746, the undersigned swear(s) or affirm(s) under penalty of perjury that he/she has (they have) read the information set forth in this registration statement and the attached exhibits and that he/she is (they are) familiar with the contents thereof and that such contents are in their entirety true and accurate to the best of his/her (their) knowledge and belief, except that the undersigned make(s) no representation as to truth or accuracy of the information contained in the attached Short Form Registration Statement(s), if any, insofar as such information is not within his/her (their) personal knowledge.

(Date of signature)

(Print or type name under each signature or provide electronic signature¹³)

March 25, 2013

/s/ Jan W. Rudomina

eSigned

¹³ This statement shall be signed by the individual agent, if the registrant is an individual, or by a majority of those partners, officers, directors or persons performing similar functions, if the registrant is an organization, except that the organization can, by power of attorney, authorize one or more individuals to execute this statement on its behalf.

SHORT-FORM REGISTRATION INFORMATION SHEET

The Department records list active short-form registration statements for the following persons filed on the date indicated by each name. If a person is not currently functioning in the same capacity directly on behalf of the foreign principal, please indicate the date of termination in Item 5 of the supplemental statement.

Short Form List for Registrant: Polish National Tourist Office, New York

Last Name	First Name	Registration Date
Budzillo	Elzbieta	09/22/2004
Pawluszek	Andrzej	04/30/2008 terminated 12/31/12
Rudomina	Jan W.	04/16/2008
Wolosz	Jakub	09/22/2004 terminated 12/31/12

Polish National Tourist Office

No 11

September 1, 2012 – February 28, 2013

DATE	LOCATION	NAME
(a)		
Trade Shows		
September 6-9	Los Angeles, CA	ASTA Travel Show
September 27-30	Toronto, Canada	Europe Now Travel Show
November 10-13	Las Vegas, NV	Signature Sales Meeting & Trade Show

Conventions and Conferences

September 18-25	Dubrovnik, Croatia	SPATA Convention
October 2-7	Madrid, Spain	ETC General Conference
October 9-12	Las Vegas, NV	IMEX
December 5-9	Kona, Hawaii	USTOA Convention

Seminars

Presentations

Study tours

September 14-27	Poland, Czech Republic Hungary, Slovakia	V-4 study tour
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(b)

Media

October 22	New York, NY	Visit Europe Media Exchange
October 25	Toronto, Canada	Visit Europe Media Exchange
January 16-18	Chicago, IL	PNTD & LOT Polish Airlines meeting with media

(c)

Permanent contact with travel industry, also academic community, and businesses

(d)

Informative materials about Poland as a travel destination

Polish National Tourist Office

No. 14 (a) Receipts - Monies

2012-09-11	Polish Tourist Organization	49,970.00
2012-09-18	Polish Tourist Organization	26,562.98
2012-09-26	Polish Tourist Organization	4,836.48
2012-09-28	Chase Bank	0.43
2012-10-10	Polish Tourist Organization	94,932.24
2012-10-19	Paychex	69.00
2012-10-22	Polish Tourist Organization	2,441.00
2012-10-30	Polish Tourist Organization	3,247.30
2012-10-31	Chase Bank	2.03
2012-11-26	Polish Tourist Organization	19,970.00
2012-11-30	Chase Bank	1.40
2012-12-03	Poolse Organisatie Netherlands	2,818.20
2012-12-03	Poolse Organisatie Netherlands	861.87
2012-12-07	Polish Tourist Organization	9,970.00
2012-12-11	Polish Tourist Organization	4,170.00
2012-12-11	Polish Tourist Organization	4,170.00
2012-12-11	Polish Tourist Organization	2,403.24
2012-12-13	Polish Tourist Organization	35,232.09
2012-12-19	Polish Tourist Organization	2,403.24
2012-12-31	Chase Bank	0.17
2013-01-09	Polish Tourist Organization	79,970.00
2013-07-05	Chase Bank	1.13
2013-02-04	Polish Tourist Organization	49,970.00
2013-02-28	Chase Bank	0.66
		<u>394,003.46</u>

Polish National Tourist Office

NO 15 (a)

TRAVEL

DATE	NAME	DESTINATION	PURPOSE
September 6-9	Jan W. Rudomina	Los Angeles, CA	Participatin in ASTA Travel Show
September 15-18	Jan W. Rudomina	Warsaw, Poland	Business trip to POT Headquarters
September 18-25	Jan W. Rudomina	Dubrovnik, Croatia	Participation in Annual SPATA Convention
September 14-27	Jakub Wołosz	Poland, Czech Republic Hungary, Slovakia	Participation in V-4 study tours
September 27-30	Andrzej Pawluszek	Toronto, Canada	Participatin in Europe Now Travel Show
October 2-7	Jan W. Rudomina	Madrid, Spain	Participation in European Travel Commission (ETC)
October 9-12	Jan W. Rudomina	Las Vegas, NV	Participation in IMEX
October 19-22	Jan W. Rudomina	Warsaw, Poland	Business trip to POT Headquarters Meeting of Directors
October 24-25	Elzbieta Budzillo	Chicago, IL	Participation in Visit Europe Media Exchange (Vemex)
November 10-13	Elzbieta Budzillo	Las Vegas, NV	Prticipation in Signature Sales Meeting & Trade Show
December 5-9	Jan W. Rudomina	Kona, Hawaii	Participation in USTOA Convention
January 16-18	Jan W. Rudomina	Chicago, IL	Media meetings toghether with LOT Polish Airlines

Polish National Tourist Office

No. 15 (a(1)) Disbursements - Monies

Advertising	14,484.62
Employee Net & Tax	117,906.36
Employer's Share	42,297.53
Equipment	955.56
Maintenance	0.00
Training	0.00
Membership	2,548.00
Office Other	5,691.50
Office Supplies	433.30
Other Expense	2,519.63
Promotional materials	0.00
Public Relations & Hospitality	831.07
Rent	23,625.00
Seminars	3,695.15
Temps	0.00
Tourist Info., Transport, Telecom.	23,256.87
Trade Shows	70,767.23
Travel Expense	4,191.73
Other Promotional	0.00
Marketing Research	0.00
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